

# **OMNI Archive Manager**

## A Powerful, Regulatory Compliant Information Governance and Lifecycle Management Platform

OMNI Archive Manager (OAM) is a proven technology that simplifies information lifecycle and governance. Extraction, archival and timely access of your firm's critical data. Vetted and fully compliant with all SEC 17a3—17a4, FINRA 4511, CFTC 1.31, WORM, and NENR mandates.

Our integrated platform and domain-specific workbenches meet your automation needs of data operations across records management, regulatory compliance, database optimization, data masking, and application retirement.



Not Days or Weeks





Manages 17 Trillion Records in One Install (growing by 25 billion records daily)











#### **ABOUT OUR WORKBENCHES**

#### **Regulatory Compliance**

Achieve 100% regulatory record keeping compliance. Satisfies all mandates for the financial (SEC 17a3—17a4, FINRA 4511, CFTC 1.31, etc.), healthcare (HIPAA, etc.), and energy sectors. Native adherence to WORM and NENR (write once read many, and non-erasable-non-rewritable), full auditing, indexing, designated third party access, e-discovery, retrievability ondemand, legal holds, and defensible destruction.





#### **Books & Records Management**

Modernize your Books & Records Management practices to enable continuous compliance. Centralize your data archiving operations with Omni-Archive. Access automated capabilities for ingesting structured, semi-structured, and unstructured data. Inject metadata, add retention policies, and perform defensible destruction of records. Allow e-discovery of archived records for audits and inspections. Have a real-time view of your books and records tasks and infractions.



#### **Database Optimization**

Down tier least used data from your OLTP data stores to near line. Improve the availability and performance of your most critical systems. Free up processing power from your production databases and reduce costs by optimizing infrastructure to manage data growth, limit data exposure.



#### **Third Party SaaS**

SaaS apps such as Salesforce and MS Dynamics generate valuable data that is critical to organizations. Cloud-native storage solutions prove expensive for maintaining the ever-growing data and have limited records management capabilities such as retention, e-discovery, and WORM regulatory compliance. Omni Archive manager helps companies employing Saas solutions overcome such challenges.

#### **Application Retirement**

Archive aging applications and obsolete systems that are straining your resources yet make historical data accessible. Retaining legacy applications not in regular use can be expensive and risky. Omni Archive Manager enables you to confidently decommission unused apps and move the underlying data to a secure, searchable archive and automatically delete data at the end of its life. Because data is stored in a read-only, tamper-proof format, you are assured of maintaining compliance and retiring applications efficiently.





#### **Data Masking**

Data masking techniques protect your sensitive data—whether it is intransit, at-rest, or in-use. Anonymize the data yet preserve the context using encryption and tokenization algorithms. Meet data protection, information privacy and regulatory compliance requirements such as GDPR, CCPA etc. Obfuscate data used for development and testing purpose.

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Full auditing capabilities required by regulators

**Differentiates** between archives and backups

**Disposition Holds** (legal, regulatory, etc.)

Self-service portal with simplified single sign on capabilities

**Designated Third Party** (D3P) enabled

**Enterprise security compliant** with encryption of archives at rest

**Disposition Framework & Workflow** (based on MoREQ2)

WORM and non-WORM archive storage

**Record-owner** tracking and delegation

### **Access OMNI Archive Implement on your terms**



In Cloud



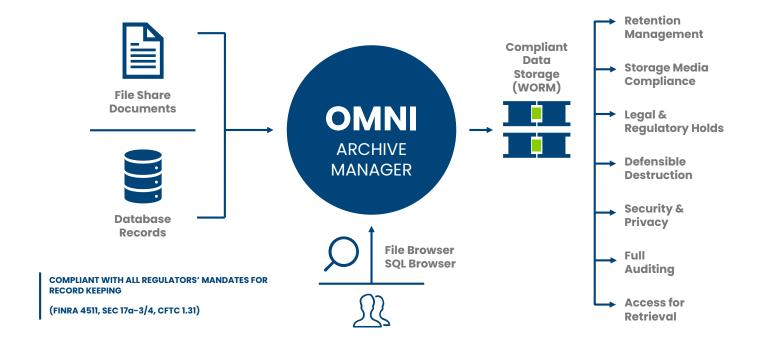
On Premises



**Hybrid Model** 

Distributed platform architecture that scales across geography and business functions, with access through GUI, CLI, REST API

#### **ABOUT OUR FEATURES**



Ingest Structured, Semi-Structured & Unstructured Data Wherever your data resides and in whatever form (databases, websites, emails), Omni Archive Manager provides the connectors to pull the information into archives. The following implementations are currently available: Database, File systems, Amazon S3, Google Storage, EMC, Hadoop, Salesforce, and more.

Configure information stores, archive stores, and extract stores with a few easy clicks.

#### **Metadata Smart Channel**

Inject governance policies (legal holds, retentions), business metadata and custom metadata on top of your archived data. Fetch the data from the information source, attach metadata, store in the archives to perform various data operations (explore, index, verify, extract, destroy, compress & query).

#### **Multifaceted Archiving**

Perform simple or complex archiving. Archive millions of records efficiently without compromising on system performance. Achieve throughput by parallel archiving & retention to get things done faster. Snapshot archiving and point-in-time archiving to meet regulations for content. WORM storage for content immutability.

Organize Archiving Projects Based on Business Hierarchies

Associate projects with domains for better control over archiving compliance. Apply legal holds at business unit level, project/apps level or at records level.

#### **Users and Role Management**

Organize users and assign roles for fine-grained access to system components. Create governance, operations and read-only roles based on organizational responsibilities such as placing/removing holds, approving dispositions, on-boarding data, scheduling archives, running reports, viewing audit logs etc.

#### **Self-Service Portal**

Access Omni Archive Manager through a graphical user interface portal. CLI & Rest API access is also available for external integrations.

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Explore data from information sources before archiving.

#### **Data Exploration**

Indexing—Index data for easy referencing. Flexibility to remove indexes and re-index files.
Compression—Options to compress the data during archiving. Significant savings in terms of storage space.

**Verification**—Ability to verify archived data against source data.

#### **Retention Workflows**

Capable of ingesting retention feeds; automated updates to changes in retention policies. All archives will have a retention code. Upload bulk policies as csv files. Configure triggers for managing retention.

#### **Defensible Disposition**

Destruction framework for deleting records coming out of legal holds. Workflow involving legal stakeholders, record owners and compliance officers. Filters for reviewing, approving, marking for transfer, placing, and removing holds etc.

#### **WORM Storage**

Write Once Read Many Times (WORM)—prevent information from being edited or deleted. Lock down records so no unauthorized changes can be made.

Browse unstructured data using file browsers.

#### **Content Browsers**

SQL browsers for looking up structured data. Powerful query builder to assist in building queries and complex SQL commands. Join projects as collections and browse collected archives.

View contents of Microsoft OST or PST Email container files using Email Browsers.

Analyze information stores and determine if objects in your project are relevant to a collection of keywords.

#### **Content Analytics**

**Visualizers**—View object metadata in your Information Source or Archive Store.

**JDBC Schemas**—Download and save the current real-time schema of a JDBC database in the Omni Archive Manager database prior to archiving. Enables selective fine-grained structured data archiving.

#### **Search Capabilities**

Comprehensive search options for unstructured and semi-structured data- keyword search, pattern search, full text search, metadata attribute searches, dates, wild card searches, search based on record-hold status, exact phrases and more.

Pull out data easily and prepare reports efficiently. Search is a critical part of an archiving solution.

#### Dashboard

Get a holistic view of all archiving projects across the organization. Know the information sources and files being archived. Analyze recent and historical tasks easily.

#### Reports and Visualizers

Audit your projects through detailed reporting on all aspects of your archiving activities. View graphical representations of all data including destruction reports, users and activities, objects, and events etc. Audit admin changes.

Disposition workflow generates reports of the dispositions and associated details such as object, project, domain and enables you to destroy selected objects.

#### **Data Restoration**

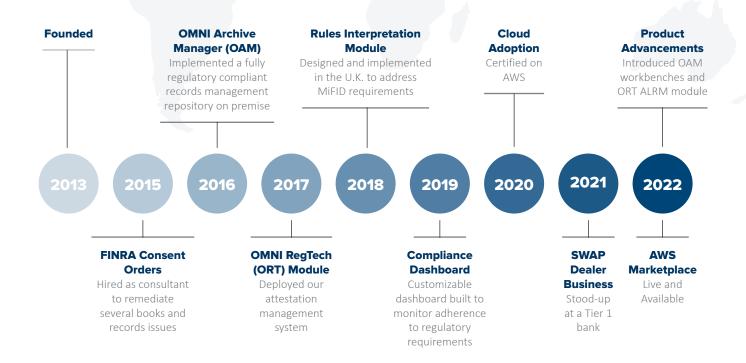
Configure Extract stores to restore archived data back to its original form (e.g., a file share or a database).

#### **Future-proof Data**

Archives in database-agnostic formats. No need to restore data to a DB platform like in a backup. Access data through SQL commands/queries or human readable formats (csv etc.). Provides significant cost and time savings.

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Our story begins from within the walls of one of the largest banks in the world. Having dealt with the angst and frustration of keeping up with books and records management in the face of evolving regulatory requirements with outdated, manual processes, we knew there had to be a better way. Over dinner and on a napkin, our founders developed the blueprint of what was to become our revolutionary technology solution that enables firms to stay ahead of regulatory complexities and simplify books and records management. With reliability, innovation, and dedication being our core values, we have over 60 years of combined experience working within the world's largest banks, likely encountering the same challenges you have. We have taken that knowledge and developed a world-class technology solution that tackles these challenges head-on, so you don't have to.



## **Schedule a Demo**

Contact us to explore our full suite of enterprise archiving and records management solutions

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